

ELMWOOD PARK PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES DECEMBER 16, 2019

OPEN

Kathleen Policano opened the public meeting at 7:00 P.M. in accordance with New Jersey Open Public Meeting Act

ROLL CALL

Present: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler
Absent: Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Golabek

Kathleen Policano made a motion to adjourn into closed session at 7:02 P.M. to discuss personnel matters
Second: Geraldine Mola
Public meeting reconvened at 7:19 P.M.

APPROVAL OF MINUTES

Kathleen Policano made a motion to accept the November 18, 2019 minutes
First: Richard Trawinski
Second: Geraldine Mola
Approved: Geraldine Mola and Richard Trawinski
Abstain: Kathleen Policano and Doris Wechtler

FINANCIAL REPORTS

Kathleen Policano made a motion to approve the November 2019 Trial Balance
First: Doris Wechtler
Second: Geraldine Mola
Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

Kathleen Policano made a motion to approve the November 2019 Bill's List in the amount of \$60,947.84
First: Doris Wechsler
Second: Richard Trawinski
Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

OTHER REPORTS

Kathleen Policano made a motion to accept the November 2019 Director's report, Reference report, Circulation report, and Children's report
First: Doris Wechsler
Second: Geraldine Mola
Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler
• Kathleen Policano complimented the content and quality of the Circulation report

OTHER ISSUES

Kathleen Policano read a resolution to transfer \$150,000.00 from the Operating Account to the Building Fund restricted for the purpose of Capital expenses
First: Geraldine Mola
Second: Doris Wechsler
Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

Kathleen Policano made a motion to amend the 2020 Holiday Closings calendar. The library will close on Saturday, July 4, 2020. The library will be open on Friday, July 3, 2020
First: Doris Wechsler
Second: Richard Trawinski
Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

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Kathleen Policano made a motion to amend Kevin Neary's start date as Acting Director. Kevin Neary will assume the position of Acting Director when the TNT Construction Group completes their work on the library building.

First: Richard Trawinski

Second: Doris Wechsler

Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

- The position of Library Director will be advertised and posted on the Civil Service website as required.

Kathleen Policano made a motion to approve a 2% raise effective January 1, 2020 for all staff employed for at least one year.

First: Doris Wechsler

Second: Richard Trawinski

Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

Kathleen Policano adjourned the meeting at 7:35