

**ELMWOOD PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING  
November 15, 2021**

**OPEN**

Kathleen Policano opened the public meeting at 6:04 P.M. in accordance with New Jersey Open Public Meeting Act.

**ROLL CALL**

**Present:** Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Colletti.

**APPROVAL OF MINUTES**

Geraldine Mola pointed out an error in the minutes put forth.

Kathleen Policano called for a motion to approve the October 18, 2021 minutes as amended.

First: Geraldine Mola

Second: Daniela Buscio

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Colletti.

**FINANCIAL REPORTS**

**Trial Balance and Bill's List**

Kathleen Policano called for a motion to approve the Trial Balances and Bills List for October 2021.

First: Stacy Mola

Second: Anthony Iachetti

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Colletti.

**OTHER REPORTS**

Kathleen Policano called for a motion to accept the Director's Reports, Reference Reports, Programs Report, and Circulation Reports from October 2021.

First: Geraldine Mola

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Colletti.

**RESOLUTION TO HIRE DIRECTOR**

Kathleen Policano read a resolution to hire Jennifer Cullen as Library Director at a salary of \$65,000 effective November 22, 2021. The resolution included that upon Jennifer assuming the position of Director, Kevin Neary would return to his position of Supervising Library Assistant. The trustees had a brief discussion about the candidate and the interview process.

First: Geraldine Mola

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Colletti.

**2022 HOLDIAY CALENDAR AND 2022 BOARD MEETING DATES**

Kevin informed the trustees of the new addition to the proposed 2022 Holiday Calendar, the new Federal Holiday, Juneteenth.

Kathleen Policano called for a motion to approve the 2022 Holiday Calendar and 2022 Board Meeting Dates.

First: Geraldine Mola

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Colletti.

### **2022 RAISES**

Kathleen Policano called for a motion to approve the Staff Raises that will come into effect January 1, 2022.

First: Geraldine Mola

Second: Anthony Iachetti

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Colletti.

### **BUILDING UPDATE**

Mayor Colletti had brought a letter from Tony Ambrosio with the current inspection status for the Trustees. Kathleen Policano mentioned that she had spoken to the contractor point by point on what was needed for the next inspection, and there wasn't anything major to fix, mostly minor things. She informed the trustees of some minor modifications that had been made; such as moving the counter behind the Circulation Desk to the Work Room, and getting the electrician to install the data wiring for the Reference Desk. Kevin updated the trustees as to the work he had seen the Contractor perform.

Mayor Colletti asked after what the contractor was still required to do per contract. Kevin informed the Trustees that the Contractor had emailed him the full list of what the Inspectors had said where required and items that had not been specified per contract, Alex still agreed to perform. The trustees discussed the building progress and current building status. Kevin updated the Trustees as to the shelving status, and that the ordered additional shelving had arrived.

### **OTHER ISSUES**

Stacy Mola asked for an update on the Basement Room. Kevin informed the trustees that the room had been power washed, and Greg will be repainting the room. Future possible uses and upkeep of the basement as well as the sub pump was discussed by the trustees.

Kevin updated the Trustees on the Substitute List. Maria Sudol had asked to be removed from the list. Nicole Ferrara had expressed interest in being added to the substitute list after she left.

Geraldine Mola asked after the local history filing cabinets and whether they had been brought over from the Borough Building yet. The trustees discussed this briefly. She also reported that we had put in the declaration of intent to apply for a grant from the Bergen County Office of Cultural and Historic Affairs for the amount of \$2,000. By December 1<sup>st</sup> a full grant proposal is due, to request funds for development of the local history room. Geraldine Mola provided information to the town grant writer that will serve as the basis for this proposal. She asked after verification of ADA compliance as required by the grant, the trustees discussed this as the Library still haven't received the CO. Mayor Colletti mentioned that if needed he could speak with the building department.

Kathleen Policano called for a motion to add Nicole Ferrara to the Library Substitute List, effective after her last day of employment.

First: Christine Grezlak

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Colletti.

### **PUBLIC COMMENTS**

Jeffery Freitag (35 Hillman Drive) provided some details he knew about sub pumps and associated warning devices. He also inquired after ADA compliance and specifications as determined by the architect. He inquired why Doris Wechtler accompanied the inspectors on their walkthrough; there was brief discussion on this point.

Barbara Marquez asked if the Board would be able to provide information as to the date the Library would reopen. Kathleen Policano responded that it would be as quick as possible, but until the library gets the Certificate of Occupancy it is impossible to determine a firm timeline. Barbara spoke as to her experience in going to other libraries and how it doesn't make up for having our local library open and providing services.

The trustees had a brief discussion about community involvement and relations.

Kathleen Policano adjourned the meeting at 6:52 P.M.