

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
October 18, 2021**

OPEN

Kathleen Policano opened the public meeting at 6:03 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Mayor Colletti.

Absent: Daniela Buscio.

APPROVAL OF MINUTES

Kathleen Policano called for a motion to approve the September 20, 2021 minutes

First: Geraldine Mola

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Mayor Colletti.

Abstain: Anthony Iachetti

FINANCIAL REPORTS

Trial Balance and Bill's List

Kathleen Policano called for a motion to approve the Trial Balances and Bills List for September 2021.

First: Anthony Iachetti

Second: Christine Grezlak

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Mayor Colletti.

OTHER REPORTS

Kathleen Policano called for a motion to accept the Director's Reports, Reference Reports, Programs Report, and Circulation Reports from September 2021.

First: Geraldine Mola

Second: Mayor Colletti

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Mayor Colletti.

DIRECTOR UPDATE

Kathleen Policano reported the Committee of Trustees had conducted interviews, but had not decided on a candidate as yet.

BUILDING UPDATE

Kathleen Policano had spoken to the contractor earlier that day and updated the trustees on the progress of inspections. The Fire inspector had provided the contractor a list of things that needed to be done, they were completed and there should be an inspection later this week. The building and plumbing inspector will be scheduled as soon as the final fire inspection is complete.

Books are being shelved as quickly as possible by staff. Once inspections have been passed BCCLS will be contacted to move over equipment, the library's temporary location will need to be closed at that point.

OTHER ISSUES

The trustees had a discussion regarding the Library's basement room and enquired if it had been cleaned. Kevin reported that debris had been removed and updated the Trustees to the room's current condition. Kevin was asked to contact the elevator vendor and find out if removal of old equipment from that room had been part of the work he had been contracted to perform. Kevin informed the Trustees the library did not currently have a maintenance contract for the new elevator system, and Kevin was asked to contact the vendor and have him prepare one.

The trustees discussed the current progress of the library landscaping.

Kevin passed on a message from Daniela regarding her absence this evening.

Kevin also informed the Trustees that a staff member, Nicole Ferrara, had given notice, but would continue to work until the end of November. The trustees discussed staff hiring but decided that this issue should wait until we had input from the new Director.

Geraldine Mola informed the trustees she had been contacted by the new Tax Collector at the Borough who found a large holder with old tax maps that go back to 1916. Geraldine accepted this on behalf of the Historical Society. It is currently at the Borough waiting for DPW to bring to Library Building.

PUBLIC COMMENTS

Jeffery Freitag (35 Hillman Drive) inquired if a date had been set and Kathy informed him until inspections are done the date cannot be set. Kevin talked briefly about the full process that must occur for both CO to be issued and the process afterwards to open the library building. Jeffery also asked after volunteer opportunities at the library and was informed that this was paused until after the CO was issued. Jeffery also asked Kevin for further detail on the state of the Library's basement room.

An audience member who wished to remain anonymous wanted clarification regarding if we had contacted the High School Art Department and Music Department as mentioned at a previous meeting. Anthony Iachetti indicated that he had spoken with the principal about this. He also asked if the digitization of local history documents could be given out as a task to volunteers. Geraldine Mola indicated we hope to get someone skilled in archival matters, and any volunteer work would happen under their direction. She thought the idea was wonderful but a formal determination had yet to be made.

Kathleen Policano adjourned the meeting at 6:26 P.M.