

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
June 21, 2021**

OPEN

Kathleen Policano opened the public meeting at 6:02 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Mayor Colletti.

Absent: Daniela Buscio and Anthony Iachetti

APPROVAL OF MINUTES

Kathleen Policano called for a motion to approve the May 17, 2021 minutes

First: Geraldine Mola

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Mayor Colletti.

FINANCIAL REPORTS

Trial Balance and Bill's List

Kathleen Policano called for a motion to approve the Trial Balances and Bills List for May 2021.

First: Mayor Colletti

Second: Christine Grezlak

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Mayor Colletti.

OTHER REPORTS

Kathleen Policano called for a motion to accept the Director's Reports, Reference Reports, Programs Report, and Circulation Reports from May 2021.

First: Geraldine Mola

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Mayor Colletti.

BUILDING UPDATE

Kathleen Policano reported to the Board that the minor issue preventing BCCLS from setting up their equipment have been resolved, and the BCCLS equipment cabinet is in place. Kevin informed the trustees the fire extinguishers had been replaced as asked by the fire inspector. This led to discussion between the trustees regarding what is still needed for the building's Certificate of Occupancy; Mayor Colletti shared that the building and plumbing inspections still needed to take place.

OTHER ISSUES

Kevin Neary updated the trustees as to flooding in the library's basement room, he went over steps taken thus far to address this issue and that this had been a problem in the past. There was a discussion by the trustees regarding this issue as well as clarification of details.

Kathleen Policano spoke as to the landscapers she had contacted, neither one had presented an itemized bill. She mentioned that she had contacted Councilman Fasolo, who is in charge of buildings and grounds, to get in touch with DPW to get the grounds cleaned up first. Kathleen spoke as to the various problems that are needed to be addressed. Stacy Mola had received a document from Barillo Landscaping. The trustees discussed this document at length and had further discussion regarding DPW. The trustees discussed getting the grounds dealt with one time and from then on having the DPW maintain what was done. The trustees discussed the process that had been undertaken to solicit bids for this project.

Geraldine Mola made a motion to select Barillo to ready the grounds for opening. Mayor Colletti asked that the record show that the library attempted to solicit bids, but this was the only Landscaper to return a proper bid.

First: Geraldine Mola

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Mayor Colletti.

Geraldine Mola asked that the file cabinets holding local history materials be brought back to the library from the municipal building. Kevin was instructed to reach out to the Borough Administrator to inform the DPW Director.

Geraldine Mola gave the Trustees a report on the Yearbooks that had been sent for digitization. Only two of the four boxes had been received. Of the missing two boxes; one was recovered and was received, the other box was lost as there was a fire when a truck overturned in the shipping process. She had received the disc of what had been digitized already. Kevin requested the list of needed Yearbooks and will be searching the library collection for them.

Kevin Neary updated the trustees as to the approximate number of books in the Adult Non Fiction section that would not fit on the newly acquired shelving. He also updated the trustees as to the status of the shelving project. The trustees discussed purchasing new shelving, the funding of such a purchase, and the weeding of books.

Kevin Neary informed the trustees the Governor's guidance had changed regarding masks in the library building. The Trustees discussed the new guidance and how the library should operate moving forwards. It was agreed to make wearing a mask optional in the library.

Stacy Mola asked after the painting of the metal doorframes in the library. She also inquired after the possibility of an addition to the library in the future, which was discussed briefly by the trustees. Geraldine Mola asked after the progress of the Director search. The Trustees discussed having a soft opening and what might be involved in a Grand Opening for the new building.

PUBLIC COMMENTS

Jeanne Freitag (35 Hillman Drive) commented that she agreed with the idea of a soft opening to allow the library to open sooner rather than later. She also commented on landscaping and not to delay the opening for planting.

Jeffery Freitag (35 Hillman Drive) inquired after the sub pump, whether it was attached to the hydraulic pump. He also inquired as the certification of the doors regarding fire; Mayor Colletti confirmed this for him. He also commented regarding the availability of State funding for future projects. The trustees discussed future projects and sources of funding for such.

Kathleen Policano adjourned the meeting at 7:31 P.M.