

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
May 17, 2021**

OPEN

Kathleen Policano opened the public meeting at 6:03 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

Absent: Anthony Iachetti

APPROVAL OF MINUTES

Kathleen Policano called for a motion to approve the April 19, 2021 minutes

First: Geraldine Mola

Second: Christine Grezlak

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

FINANCIAL REPORTS

Trial Balance and Bill's List

Kathleen Policano called for a motion to approve the Trial Balances for April 2021.

First: Daniela Buscio

Second: Geraldine Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

Kathleen Policano called for a motion to approve the Bill's List for April 2021.

First: Mayor Colletti

Second: Daniela Buscio

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

OTHER REPORTS

Kathleen Policano called for a motion to accept the Director's Reports, Reference Reports, Programs Report, and Circulation Reports from April 2021.

First: Christine Grezlak

Second: Daniela Buscio

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

BUILDING UPDATE

Kathleen Policano reported to the Board that we are now being held up by minor issues, such as the lack of necessary structure so BCCLS could install their equipment. The Architect was informed who reached out to the contractor to resolve this issue. There is additional work needed to be done by the electrician. Also the line for the phone needed in the elevator has to be run.

Kathleen Policano also updated the Board as to the status of books being placed on the new shelving. Kevin Neary had begun working in the new building to unbox and shelve adult nonfiction books; he provided a brief status update on how that process was going. The Trustees briefly discussed this and encouraged Kevin to bring more workers over to shelve.

OTHER ISSUES

Kathleen Policano informed the trustees an Ad had been placed for a new Library Director; thus far we had received three resumes. She also thanked Mayor Colletti for work done on preparing to pave Lee Street near the library.

Kathleen Policano spoke to the Trustees regarding the need for landscaping of the library property, information she had gathered, and calls she had made. The trustees had a lengthy discussion regarding the landscaping, landscapers, plans, and the possible need to bid.

PUBLIC COMMENTS

Leanne Ross commented on the need for grass on the side of the library building, as she may need to run programs outside this summer and that would be an ideal location.

Jeffery Freitag (35 Hillman Drive) asked after inspections needed before the library gets its certificate of occupancy. He also inquired if the elevator phone was part of the original plan with the contractor. He also asked after the irrigation after landscaping, Kathleen Policano commented it would be nice to have a sprinkler system installed. There were further questions and discussions on bidding and the bidding process. Jeffery also asked after the BCCLS installation, and Kevin provided further detail on that situation.

Councilman Fasolo commended the Trustees on the patience and everything they do for the library. He further expressed his anticipation for the Library's opening.

Kathleen Policano adjourned the meeting at 6:49 P.M.