

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
January 25, 2020**

OPEN

Kathleen Policano opened the public meeting at 6:00 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

Absent: Anthony Iachetti

BOARD OF TRUSTEES OFFICER NOMINATIONS AND VOTE

Kathleen Policano called for nominations for Elmwood Park Library Board of Trustees officers for 2021.

Mayor Colletti nominated Kathleen Policano for President seconded by Geraldine Mola. Mayor Colletti nominated Geraldine Mola for Vice President seconded by Stacy Mola. Daniela Buscio nominated Stacy Mola for Secretary seconded by Mayor Colletti. Kathleen Policano nominated Christine Grezlak for Treasurer seconded by Daniela Buscio.

Kathleen Policano called for a motion to accept the nominations.

First: Mayor Colletti

Second: Geraldine Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

APPROVAL OF MINUTES

Kathleen Policano called for a motion to approve the December 21, 2020 minutes

First: Geraldine Mola

Second: Daniela Buscio

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

FINANCIAL REPORTS

Trial Balance and Bill's List

Kathleen Policano called for a motion to approve the Trial Balances and Bill's Lists for December 2020.

First: Geraldine Mola

Second: Daniela Buscio

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti.

OTHER REPORTS

Kathleen Policano called for a motion to accept the Director's Reports, Reference Reports, Programs Report, and Circulation Reports from December 2020.

First: Daniela Buscio

Second: Geraldine Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti

Resolution and Vote -Appointment of Lerch, Higgins, & Vinci as Auditor for 2021

Kathleen Policano called for a motion to let it be resolved that the Elmwood Park Library Board of Trustees approves the appointment for 2021 of Lerch, Higgins, & Vinci as library auditors.

First: Daniela Buscio

Second: Christine Grezlak

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti

Resolution and Vote -Appointment of Michael Cerone Library Attorney for 2021

Kathleen Policano called for a motion to let it be resolved that the Elmwood Park Library Board of Trustees approves the appointment for 2021 of Michael Cerone as library attorney.

First: Geraldine Mola

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti

Resolution and Vote: Designated Depositories 2021

Kathleen Policano called for a motion to let it be resolved that the Elmwood Park Library Board of Trustees designates Spencer Savings Bank as the bank for deposits and withdrawals for all library accounts.

First: Christine Grezlak

Second: Stacy Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti

Resolution and Vote: Petty Cash 2021

Kathleen Policano called for a motion to let it be resolved that the Elmwood Park Library Board of Trustees authorizes \$200.00 be allocated to petty cash for 2021.

First: Geraldine Mola

Second: Christine Grezlak

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti

Change Order

Kathleen Policano made a motion to approve the change order for lettering ‘Mayor Richard A Mola’ above the lettering for ‘Elmwood Park Public Library’ for a total of \$6,979.07.

First: Mayor Colletti

Second: Christine Grezlak

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, and Mayor Colletti

Clerk Position

Kathleen Policano mention the Library had contacted the Civil Service Rep for clarification, and according the Civil Service the matter was handled properly. There was some discussion by the Trustees.

Kathleen Policano called for a motion to appoint Greg Witkowski to the clerk position.

First: Daniela Buscio

Second: Christine Grezlak

Approved: Kathleen Policano, Christine Grezlak, Daniela Buscio, and Mayor Colletti

Denied: Geraldine Mola and Stacy Mola

OTHER ISSUE

Kathleen Policano mentioned that Geraldine Mola was gathering information to present to the Board for review about the Historical Collection, possibly by next meeting.

Kathleen Policano updated the Board about the construction project. There apparently has to be some sort of exchange between the old and new electric meters, once that's done they should be able to fill in. The contractor says between 4 and 6 weeks to completion. She has been in touch with the furniture company; they will be ready to deliver when the contractors are complete. Mayor Colletti asked for clarification regarding how the contract was written regarding percentage of retainage.

Mayor Colletti asked if Kevin Neary had contacted the Grant Writers. Kevin verified he had contacted the grant writers and they had nothing to pass on for the January Board Meeting. Kevin confirmed he would be reaching out to them every month.

PUBLIC COMMENTS

Greg Witkowski thanked the Board for their confidence and will keep the Library Board updated on a monthly basis.

Kathleen Policano adjourned the meeting at 6:19 P.M.